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| Project Status Report |  |

# Project Name: Full Stack Observability Assessment

Reporting Period: April 14 to April 17, 2025

Prepared By: Carlin Preun

Date: April 17, 2025

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| **Executive Summary** | The project is progressing as planned. This week meetings were held with Michael to review observability standards, architecture, and deployment patterns. Access was granted to Confluence Spaces and a review of the documentation was performed. Best practices and processes documents were started and Jira tasks were reviewed. |
| Overall Status | * **On Track:** Project progressing as planned. |
| Issues: | * No vMMD access (Osama) |
| Key Accomplishments This week | * Standards, architecture, and deployment meetings with Michael * Confluence access (Observability Platform, Enterprise Architecture, Advisor Portal, and Client Portal spaces) and documentation review * Documentation of tagging best practices and agent deployment process started * Jira tasks reviewed |
| Milestones planned this week, but not achieved with variance: | None |
| Milestones planned for next week: | * Meeting with Engineering to discuss agent provisioning * Meeting with Alan Wu to discuss observability architecture * Meeting with Kelsy Sala to discuss observability implementation for the Advisor/Client Portals * Tentative meeting with Datadog to discuss notification strategy and ServiceNow integration * Continue deliverables and Jira tasks review |
| Areas/questions for discussion: |  |
| Last week’s issues forwarded to this week: | No Issues |